

Notification No.: FPSBI / KM / 2007 / 06

Date: 9<sup>th</sup> May, 2007

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### Review and Appeals Process- Examination 1,2,3 & 4

**A)** These Examinations are held online and the students are supposed to opt for the option which they opine is right, in the system itself alongwith the additional sheet provided. Students who want their scores rechecked may appeal for such a request in writing within 7 days of the declaration of the result. The fee for recheck is Rs.500/- only for each exam, to be paid by Demand Draft in favor of FPSB India. Written request for recheck should be addressed to FPSB India - Knowledge Management Division through respective Education Providers. The request must include the student's name, NCFM / FPSB Registration Number, the examination date, time & venue for which the request is being made, the fee and the specific reason for a recheck. Requests without the fee will be returned and requests postmarked more than 7 days after the declaration of the results shall not be processed and/or considered.

The exam review report will be available within a fortnight to the student after the request is accepted. Please note that the report will only indicate:

1. If there is any difference between the actual score and machine- scored marks.
2. If there is any change in result status due to above difference.

In the unlikely event of a discrepancy between the rechecked score and machine- checked score, the rechecked score shall prevail.

**B)** Specific query related to a particular question/s, if any, should be pointed out by the student during the course of the examination only. For this the student is expected to submit his/her query in writing to the exam coordinator after completing the examination, while submitting all other examination related documents. Subsequent queries through mail or post to FPSB India shall not be admitted. Also no question/s should be taken out of the examination hall as it shall lead to disqualification of the candidature.

FPSB India, after going through the students' query, may grant due credit to the student, if deemed fit, at the time of evaluation. The decision of FPSB India in all such matters shall be final and binding.

As a policy guideline marks earned by a student in the examination are not declared. However given the aspiration needs of the students, grades based on marks scored are provided to the successful students only.

## Review and Appeals Process- Examination 5

**A)** This Examination is held off-line. The Examination answer sheets are scanned by optical sensors. However students who want their scores rechecked may appeal for such a request in writing within 7 days of the declaration of the result. The fee for recheck is Rs. 500/- only, to be paid by Demand Draft in favor of FPSB India. Written request for recheck should be addressed to FPSB India - Knowledge Management Division. The request must include the student's name, NCFM / FPSB Registration Number, the examination date, time & venue for which the request is being made, the fee and the specific reason for a recheck. Requests without the fee will be returned and requests postmarked more than 7 days after the declaration of the result shall not be processed.

The exam review report will be available within a fortnight to the student after the request is accepted. Please note that the report will only indicate:

1. If there is any difference between the actual score and machine- scored marks.
2. If there is any change in result status due to above difference.

In the unlikely event of a discrepancy between the rechecked score and machine- checked score, the rechecked score shall prevail.

**B)** Specific query related to a particular question/s, if any, should be pointed out by the student during the course of the examination only. For this the student is expected to submit his/her query in writing to the exam coordinator after completing the examination, while submitting all other examination related documents. Subsequent queries through mail or post to FPSB India shall not be admitted. Also no question/s should be taken out of the examination hall as it shall lead to disqualification of the candidature.

FPSB India, after going through the students' query, may grant due credit to the student, if deemed fit, at the time of evaluation. The decision of FPSB India in all such matters shall be final and binding.

As a policy guideline the scores earned by a student in the examination are not declared. However given the aspiration needs of the students, grades based on marks scored are provided to the successful students only.

Knowledge Management Division  
Financial Planning Standards Board India